

MUSEUM OF THE
SHENANDOAH VALLEY
THE HOUSE • THE GARDENS • THE MUSEUM

Donor Information for Gifts

The Museum of the Shenandoah Valley (MSV) accepts objects that are directly related to the history and culture of the Shenandoah Valley. The MSV accepts objects that are appropriate for interpretation, exhibition, or education programs at the Museum. Recommendations for acceptance of objects will be made to the Museum's Collections Committee by the Museum's Collections Department. Once a decision has been made to accept an object, the owner will be provided with the appropriate documentation.

A. Appraisals: Gifts to the MSV may be tax deductible. Donors needing to establish a value for tax purposes must obtain such appraisals from outside, independent sources. Because of IRS regulations, the MSV is not able to provide appraisals to donors. The MSV, however, should receive a copy of any appraisals that are done for its records.

Arrangements to have an appraisal done may be made by contacting either of the following organizations which will suggest qualified appraisers in your area:

American Society of Appraisers
PO Box 17265
Washington, DC 20041
(800) 272-8258

Appraisers Association of America
386 Park Ave. South, Suite 2000
New York, NY 10016
(212) 889-5404

The MSV also has a list of appraisers who work in the region, although the Museum is not able to recommend one appraiser over another. This list is maintained only as an information service to potential donors.

B. Tax Information: The MSV staff cannot personally advise donors on possible tax deductions, but will share general information concerning the tax deductibility of donations with the donor, their attorney, or accountant.

C. Acknowledgements: The MSV will acknowledge gifts as required by the Internal Revenue Code. For gifts above \$500, the donor must complete IRS Form 8283 and the Museum must acknowledge receipt of the donated property on the form. The Museum's Deed of Gift and accompanying letter will acknowledge gifts of \$500 or less.

D. Restrictions: The MSV does not accept gifts with restrictions on the future use of the object(s).

If you have specific questions concerning the donation of an object to the MSV, please contact the Collections Department in writing at the address below, Attention: Registrar; by email at registrar@shenandoahmuseum.org; or by calling (540) 662-1473, ext. 205.

901 Amherst Street • Winchester, Virginia 22601 • 540-662-1473 • Fax: 540-662-8756

www.shenandoahmuseum.org